

Tuesday, September 17, 2019

Minutes of the meeting of the Committee of the Whole held on Tuesday, September 17, 2019 in the boardroom of the Comox Valley Regional District offices located at 550B Comox Road, Courtenay, BC commencing at 4:04 pm.

MINUTES

Present:

Chair:	B. Wells	City of Courtenay
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	D. Hillian	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area C)
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
	J. Ketler	Village of Cumberland
	D. Frisch	City of Courtenay
Staff:	R. Dyson	Chief Administrative Officer
	B. Dunlop	Corporate Financial Officer
	M. Rutten	General Manager of Engineering Services
	D. DeMarzo	General Manager of Community Services
	J. Warren	General Manager of Corporate Services
	S. Smith	General Manager of Planning and Development
	J. Martens	Manager of Legislative Services
	A. Baldwin	Legislative Services Assistant

RECOGNITION OF TRADITIONAL TERRITORIES

The Chair acknowledged that the meeting was being held on the unceded traditional territory of the K'ómoks First Nation.

The committee recessed at 4:05 pm and reconvened at 4:09 pm.

REPORTS:

COMOX VALLEY TRANSIT MANAGEMENT ADVISORY COMMITTEE MINUTES

K. Grant/D. Arbour: THAT the minutes of the Comox Valley Transit Management Advisory Committee meeting held August 22, 2019 be received.

208

Carried

VANCOUVER ISLAND NORTH FILM COMMISSION - ANNUAL GRANT CONTRIBUTION AGREEMENT

D. Arbour/K. Grant: Report dated September 4, 2019 regarding a new five-year contribution agreement between the Comox Valley Regional District and Vancouver Island North Film Commission also known as INFilm.

208

Carried

K. Grant/M. Swift: THAT the new five-year contribution agreement (2019 to 2024) for an annual unconditional grant of \$20,000 between the Comox Valley Regional District and the Vancouver Island North Film Commission, attached as Appendix A to this staff report dated September 4, 2019, be approved;

AND FURTHER THAT the Chair and Corporate Officer be authorized to execute the agreement.

210

Carried

REGIONAL GROWTH STRATEGY, COMOX VALLEY SUSTAINABILITY STRATEGY AND BOARD'S STRATEGIC PRIORITIES

D. Arbour/A. Hamir: THAT the report dated September 10, 2019 regarding background information on the Comox Valley Sustainability Strategy and the Comox Valley Regional District Regional Growth Strategy be received.

208 and 212

Carried

A. Mullaly, Senior Manager of Sustainability and RGS Planning, provided background information on the Comox Valley Sustainability Strategy and the Comox Valley Regional District Regional Growth Strategy.

2019 - 2023 FINANCIAL PLAN – REGIONAL GROWTH STRATEGY – FUNCTION 512 BUDGET AMENDMENT – HOUSING NEEDS GRANT

A. Hamir/K. Grant: THAT the report dated August 28, 2019 regarding an amendment to the 2019 - 2023 financial plan for the Regional Growth Strategy service, function 512, to reflect the successful grant application for the Regional Housing Needs Assessment project be received.

208 and 212

Carried

A. Mullaly, Senior Manager of Sustainability and RGS Planning, provided an overview of the report regarding an amendment to the 2019 - 2023 financial plan for the Regional Growth Strategy service, function 512, to reflect the successful grant application for the Regional Housing Needs Assessment project.

A. Hamir/D. Arbour: THAT the 2019 - 2023 financial plan for the Regional Growth Strategy service, function 512, be amended to increase professional fee expenditures by \$52,500 in both 2019 and 2020 to be funded by an increase in conditional provincial grant revenues of \$52,500 in each of those years as a result of the successful award of \$105,000 through the Union of BC Municipalities to support a Regional Housing Needs Assessment project.

208 and 212

Carried

2019 - 2023 FINANCIAL PLAN AMENDMENT – PLANNING SERVICE – FUNCTION 503 – 2019 – COASTAL

FLOOD MAPPING PROJECT

D. Hillian/D. Arbour: THAT the report dated September 5, 2019 regarding an amendment to the 2019 - 2023 financial plan for the planning service, function 503, to reflect the successful grant application for the costal flood mapping project be received.

208 and 213

Carried

A. Mullaly, Senior Manager of Sustainability and RGS Planning, provided an overview of the report regarding an amendment to the 2019 - 2023 financial plan for the planning service, function 503, to reflect the successful grant application for the costal flood mapping project.

W. Morin/D. Frisch: THAT the 2019 – 2023 financial plan for the Planning service, functions 500 and 503, be amended to increase professional fee expenditures by \$250,000 in each of 2019 and 2020 to be funded by corresponding increases in conditional federal grant revenues of \$250,000 in each of 2019 and 2020 as a result of the successful award of \$500,000 from the National Disaster Mitigation Program to support a Regional Coastal Flood Mapping project.

208 and 213

Carried

UTILITIES GOVERNANCE – RECOMMENDATIONS TO COMMITTEE OF THE WHOLE

D. Frisch/J. Ketler: THAT the report dated September 13, 2019 regarding options for advancing the utilities governance topic at the Committee of the Whole be received.

208

Carried

J. Warren, General Manager of Corporate Services, presented information regarding options for advancing the utilities governance topic at the Committee of the Whole.

D. Frisch/K. Grant: THAT the board approve separating the utilities governance topic into discussions focused specifically on the water supply system and the sewerage conveyance and treatment system;

AND FURTHER THAT the Board recognize the responsibilities delegated to the Comox Valley Water Committee and the Sewage Commission;

AND FINALLY THAT the Board consider any further decisions or actions when such actions fall under the responsibility of the CVRD Board of Directors and upon the advice and guidance of the respective committee / commission.

208

Carried

COMOX VALLEY AIR QUALITY FRAMEWORK

J. Ketler/D. Frisch: THAT the report dated September 11, 2019 regarding an update and a recommendation to include during strategic planning a framework for a regional approach to improve air quality in the Comox Valley be received.

208

Carried

J. Warren, General Manager of Corporate Services, presented information regarding an an update and a

recommendation to include during strategic planning a framework for a regional approach to improve air quality in the Comox Valley.

D. Arbour/J. Ketler: THAT the proposed framework for improving air quality in the Comox Valley as described in "A Regional Approach to Improve Air Quality and Health in the Comox Valley: Our Proposal" dated August 2019 be considered at the Comox Valley Regional District's strategic planning session in October 2019.

208

Carried

The committee recessed at 5:51 pm and reconvened at 6:22 pm.

COMOX VALLEY REGIONAL TRANSIT

K. Grant/D. Arbour: THAT the report dated September 11, 2019 regarding background information for the upcoming strategic planning session in October 2019 be received.

209

Carried

M. Zbarsky, Manager of Transit and Facilities, provided background information for the upcoming strategic planning session in October 2019.

D. Hillian/D. Frisch: THAT the update of the 2014 Comox Valley Transit Future Plan to consider more aggressive mode share targets in order to reduce greenhouse gas emissions and address the climate crisis, be considered at the October 2019 Board strategic planning process;

AND FURTHER THAT staff be directed to prepare a schedule and work plan for the Comox Valley Transit Future Plan update in consultation with BC Transit and municipal stakeholders.

209

Carried

NEW BUSINESS:

COMOX VALLEY AIR QUALITY FRAMEWORK

D. Hillian/D. Frisch: THAT the board support staff in implementing the early actions identified in the air quality framework report dated September 11, 2019;

AND FURTHER THAT staff work with Island Health and the Ministry of Environment to enhance promotion of emission reduction actions during local air quality advisories.

208

Carried

IN-CAMERA:

K. Grant/D. Arbour: THAT the committee adjourn to an in-camera session pursuant to the following subsections of section 90 of the Community Charter:

90(1)(g) Litigation or potential litigation affecting the regional district; and

90(2)(b) The consideration of information received and held in confidence relating to negotiations between

the regional district and the provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

208

Carried

Time: 7:02 pm

RISE AND REPORT:

The committee rose from its in-camera session at 8:00 pm.

TERMINATION:

D. Hillian/D. Frisch: THAT the meeting terminate

208

Carried

Time: 8:00 pm.

Confirmed by:

Bob Wells
Chair

Certified Correct and Recorded By:

Jake Martens
Manager of Legislative Services

Recorded By:

Antoinette Baldwin
Legislative Services Assistant

These minutes were received by the Comox Valley Regional District board on the _____ day of _____, 20____.